

**NORTHERN OZAUKEE COUNTY FARM DRAINAGE BOARD**  
**ANNUAL BOARD MEETING**  
**November 14, 2022**

The annual meeting of the Northern Ozaukee County Farm Drainage Board was called to order at 10:11 a.m., on the 14<sup>th</sup> day of November, 2022, by Chairman Daniel Teunnisen. Present were Commissioners Daniel Teunnisen, Dan Birenbaum and Gerald Gantner, and Attorney for the District, Michael P. Herbrand. Notice of the meeting was found to have been properly published in the Ozaukee Press and the Lakeshore Weekly, for two consecutive weeks prior to the meeting date.

The minutes of the previous annual meeting, November 1, 2021, and special meetings on January 27, 2022, April 19, 2022, and June 27, 2022 were reviewed by the Board. Motion by Gerald Gantner, second by Dan Birenbaum, to approve the Minutes. Motion was approved by unanimous voice vote. Attorney Herbrand provided the Treasurer's report, a copy of which is attached to the Minutes. The new County Treasurer, Sandy Tretow, was present at the meeting. Motion by Dan Birenbaum, second by Gerald Gantner to approve the Treasurer's report. Motion passed unanimously.

The Board discussed old and new business. There was a discussion of the job description and hourly wage for Cindy Oskey, the newly appointed records retention clerk. Ms. Oskey and Chair Teunnisen circulated a proposed description, a copy of which is attached to these minutes. The Board discussed hourly pay for Ms. Oskey of \$100/hour. There was a motion by Gerald Gantner, second by Dan Birenbaum to approve the job description and hourly pay. Motion passed unanimously. The Board agreed that it is the intent of this new position to lower the overall operational costs to the District by having Ms. Oskey assume work that has been historically done by Attorney Herbrand.

There was a discussion that Bart Chapman has approached the Chair about taking jurisdiction of inactive Districts located in the southern portion of Ozaukee County. There are approximately 12 of these inactive Districts. The Board discussed the fact that Ms. Oskey verified that landowners within these districts do not appear to have been given notice in the last 10 years that they are in the Districts, and that the ditches are now located in heavily developed areas. There was conceptual agreement to pursue the dissolution of these districts, and then seek possible reimbursement for the cost from the County.

There was discussion of the development of a long-term maintenance plan for the ditches in the District. Chair Teunnisen is developing the plan for presentation to the Board at a subsequent meeting. It is the intent of the Board that a plan will direct work going forward, to promote efficiency and direction. The Chair would also like to create an access drive along the side of the ditches for future access. No action was taken on this item.

There was discussion of hiring L&L Land Clearing to conduct future work in the District. The costs are as follows: \$275/hour with excavator and mulcher; \$175/hour for the excavator with a clam to pull trees; \$200/hour for the skid loader with mulcher; and \$110/hour for the skid loader with a grapple bucket. Costs include fuel and manpower. There is also a \$500 mobilization cost, which may be waived by the contractor based upon the amount of the contract. There as discussion of what to do with removed material. There was discussion of seeking other bidders, but Chair Teunnisen indicated that he is not aware of any other contractors who will provide these services. The Chair has toured portions of the ditch with a representative of L&L. The Chair would like to bring a formal contract back to the Board, with a not-to-exceed contract amount, at a subsequent meeting. The Board members thought that the hourly rates were fair. There was a motion by Dan Birenbaum, second by Gerald Gantner, to direct the Chair to bring a contract with L&L back to the Board for review and possible approval at the next meeting. Motion passed unanimously.

There was a discussion of the assessment of District. Based upon the discussion of hiring L&L Land Clearing, the Board discussed the potential costs to clear the ditch over the next five years or so. It was moved by Gerald Gantner, second by Dan Birenbaum to direct Attorney Herbrand to prepare for a future assessment of the District at \$75/parcel. This would generate approximately \$100,000. There was discussion that this would be brought back to the Board, for public hearing and possible approval, in January. Motion passed unanimously.

Various bills were presented from the District. The following bills were discussed for payment:

Daniel Teunnisen - Commissioner's fees	\$ 120.00
Gerald Gantner - Commissioner's fees	\$ 120.00
Daniel Birenbaum – Commissioner’s fees	\$ 120.00
Houseman & Feind, LLP - attorney fees	\$ 7,654.50
Houseman & Feind, LLP - disbursements	\$ 347.55
Serwe Implement Municipal Sales (Paid)	\$ 4,867.00
Peiffer Oil \$ Propane Inc. (Paid)	\$ 580.39
Ozaukee County Treasurer – mailer and postage	\$ 1,653.21
Wisconsin Assn. of Drainage Districts - 2023 dues	\$ 100.00

Motion by Dan Birenbaum, second by Gerald Gantner to approve the payment of the bills. Motion passed unanimously.

The Board discuss the Annual Report. There was a motion by Gerald Gantner, second by Dan Birenbaum, to approve the Annual Report. Motion passed unanimously.

There was a discussion regarding the fact that Gerald Gantner’s term is expiring at the end of the year. Mr. Gantner did not express an intent to serve another term on the Board.

There was a nomination by Dan Birenbaum to appoint Dave Mueller to serve a three year term on the District Board in Mr. Gantner's place. Second by Gerald Gantner. Motion passed unanimously. Members thanked Gerald Gantner for his many years of service to the Drainage Board.

There was a discussion of the next meeting date for the District. It was agreed that next a special meeting would be scheduled for January 23, 2024 at 10:00 am at the Village of Belgium Village Hall and next year's annual meeting would be set for November 13, 2022, at 10:00 a.m. at the Village of Belgium Village Hall.

There being no new business coming before the Board, there was a motion to adjourn by Gerald Gantner, second by Dan Birenbaum. Motion passed unanimously. The meeting adjourned at 11:50 a.m.

Respectfully submitted,

---

Dave Mueller, Secretary

APPROVED:

---

Daniel Teunissen, Chair