

# NORTHERN OZAUKEE FARM DRAINAGE BOARD MINUTES

## Special Meeting-- Monday, May 13, 2024

The special meeting of the Northern Ozaukee Farm Drainage Board was called to order at 10:01 a.m., on the 13<sup>th</sup> day of May 2024, by Chairman Dan Teunissen. Present were Commissioners Daniel Birenbaum and David Mueller, Attorney for the District, Michael P. Herbrand and District Record Retention Clerk, Cindy Oskey. Guests in attendance were Sandi Tretow, Ozaukee County Treasurer, Don Feyereisen, Roger Prinsen and Doug Hamilton. Notice of the meeting was found to have been properly published in the Ozaukee Press and the Lakeshore Weekly, two weeks prior to the meeting date.

The meeting began with the Pledge of Allegiance.

Secretary Dave Mueller read the minutes of the prior special meeting from January 8, 2024. A correction was needed for the amount paid for the two culverts from the Town of Holland for \$9,300 rather than \$9,800. David Mueller made a motion to approve the minutes with the correction, Dan Birenbaum seconded the motion, and it was approved unanimously.

The meeting was opened for public comment. There were no formal comments.

The next item of business was discussion of the work completed on the north end of the district. There were pictures available to be viewed. Both Commissioner Mueller and Teunissen noted there was an improvement in the flow of water. Chairman Teunissen noted there was no back up of water with the exception of when there was 2 ½ inches of rainfall in a short period of time. The water levels dropped over a foot and visual sight was improved.

There was discussion on how to move forward in continuing the cleanup of brush and trees moving south. Chairman Teunissen indicated they could divide the sections into projects that would be put out to bid. This would allow flexibility in completing the projects based on weather and priorities. The amount spent on the work completed in March and April totaled \$24,148.80. David Mueller suggested having three to four miles to divide up and having bids on time and material to complete those projects. There would be a limit of \$50,000 per project and possible multiple bidders on each project. The work will be performed next winter and be done in sequential order of the bids(see below).

There was also discussion on the stumps, dredging, maintenance to keep brush down, and use of mats to assist in removal of debris. There were no decisions made on these topics but will be considered going forward.

Chairman Teunissen proposed a plan to put out projects for bids in July/August 2024 for the work to be completed between December 2024 and March 2025 in following areas:

- 1) South of County Road D to the point the ditch separates
- 2) The east ditch from the split south to County Road RR
- 3) The west ditch from the split south to County Road RR
- 4) The east ditch from County Road RR south to County Road KK
- 5) The west ditch from County Road RR south to County Road KK

There will be a bid for each project.

The next item of business was the presentation of the treasurer's report by Sandi Tretow, Ozaukee County Treasurer which was available to attendees. She reported the activity since the previous meeting, the balance in the account as of May 1, 2024, of \$85,063.21 and the total of unpaid assessments of \$1,199.40. The unpaid is from the Village of Belgium and Ozaukee County will pay the district for unpaid assessments in July when the final tax payments are due. Dan Teunissen motioned to approve the report, seconded by Dan Birenbaum. Motion passed by unanimous vote.

One bill was presented to paid to Port Publications for \$45.74. The board also officially approved the invoices of Tree Bros invoices of \$11,651, \$7,833, and \$4,664 that have already been paid. Dan Birenbaum motioned to approve the payment of the bills, seconded by David Mueller. The motion passed unanimously.

The next order of business was discussion of an assessment. Attorney Herbrand presented a list of members based on the 2023 assessment. County Treasurer Tretow will work on duplicates, sales, and splits. There was discussion on increasing the assessment to \$100 for efficiency of billing and tracking. The total amount will be approximately \$110,000 when the list is finalized. The website will be included on the bill notice to hopefully reduce questions. Dan Birenbaum motioned to approve the assessment at \$100, seconded by Dave Mueller. Motion passed unanimously.

The approval of the culver permits, and process was tabled until the next meeting. There was no new business.

There was discussion of a meeting in summer regarding the bids for work, but nothing was scheduled.

The next scheduled meeting will be the annual meeting on October 21, 2024, at 10 am.

Motion by David Mueller, seconded by Dan Teunissen to adjourn the meeting. Motion passed by unanimous vote. The meeting adjourned at 11:05 am.

Respectfully submitted,

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David Mueller, Secretary

APPROVED:

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Daniel Teunissen, Chairman

DRAFT